

 Chimney Sweeps of  
 Sherwood Forest Inc.  
**Experience Professional Services**

May 30, 2011

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**RE: Reline of the boiler flue**

Dear Mrs. Litchfield,

Chimney Sweeps of Sherwood Forest would like to thank you for allowing us the opportunity to help with your chimney maintenance needs. To properly vent the appliance we will install a properly sized chimney liner system. The existing system will be cleaned of debris and the new system installed. The existing hot water heater will be tied into the new liner system. The top of the system will be finished with a stainless steel storm collar and an animal proof cap.

Sherwood Forest, Inc. invites you to experience our professional services. We would recommend that all of the proposed work, be done at one time to save both time and expense.

Sincerely,

Javier Rosas  
Operations Manger

Proposal

Preparation for each item of installation, for entire job

- Customer to move (or cover) all household goods to unaffected area prior to arrival,
- Access to roof to set up including ladders and/or scaffolding if needed and other steps as necessary- work will need to occur from the roof at times and every reasonable effort will be made to protect roof.
- Water and electric to be accessible to the workers. We will connect our own extension cords and hoses as needed.

Acceptance of Proposal: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to proceed and do the work as specified. Payment to be made as outlined.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Boiler Flue Reline

**Note:** Hot water heater will be tied into the new liner

### **Scope of Work:**

- Protection for roof and home interior
- Environmental control system
- Set ladders and scaffolding
- Sweep chimney (CSIA Certified Technician to do the work)
- Open access area under the fireplace
- Reline Furnace flue with SS Liner
- Install chimney cap on flue
- Test for proper draft
- Approx. 1 to 2 days (weather permitting)

**We propose to complete the above specified work for the sum of:**

**One Thousand Nine Hundred Seventy Five Dollars and 00/100: \$1,875.00**

**Terms and conditions on last page of proposal**

**Acceptance of Proposal:** The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to proceed and do the work as specified. Payment to be made as outlined.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Terms and conditions:**

<b>Installment #1</b>	<b>30% Down Payment</b>	<b>To schedule the job and have parts ordered</b>
<b>Installment #2</b>	<b>Remaining contract</b>	<b>To be paid upon completion of the Job</b>

The prices in this proposal are good for 30 days from the date of this proposal. Upon failure to make payment, Owner agrees to pay all fees incurred in collecting funds, i.e. attorney fees, court fees, etc. Owner agrees to pay a \$25.00 service charge for any dishonored check in additional to any bank charges. Payment may be made in the way of check, money order, bank check or a credit card. Any necessary permits to be pulled by the homeowner. All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices. Any alteration or deviation from above specifications involving extra costs will be executed as written orders, and will become an extra charge over and above the estimate. If time is of the essence, than a verbal change order will be accepted by all; and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and (or) other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance.

Final Acceptance of Entire Proposal: The above prices, specifications, term and all conditions are satisfactory and are hereby accepted. You are authorized to proceed and do the work as specified. Payment to be made as outlined.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_